

March 6, 2024

Subject: Lindenfest 2024 Vendor Booths

Dear Lindenhurst Business:

Lindenfest has proudly showcased local businesses, local musicians, and local dignitaries. It is a true Hometown celebration, meant to promote and support home grown talent. In that spirit, we invite and encourage you to join us and become a vendor at Lindenfest 2024!

Enclosed, please find a copy of our vendor application. This can also be found on the website at: <http://www.lindenhurstil.org/>

If you are interested in being a part of this year's Lindenfest, please return the application and payment as soon as possible to the Village Hall.

We do have limited space; if you are interested please act fast. Feel free to reach out to me with any questions. I look forward to hearing from you and having you as a part of Lindenfest 2024!

Sincerely,

Michelle Hahnlein
Vendor Coordinator
lindenfestvendors@gmail.com
Lindenfest, Inc.
2301 E. Sand Lake Rd.
Lindenhurst, IL 60046

Dear Lindenfest Applicant:

Thank you for your interest in the 2024 Lindenfest Event. We will have a carnival, annual parade, entertainers, Mayor's Auction, and Pageant.

The Vendor Booth Application and Hold Harmless Agreement is located on pages 2-3 and **must be completed and provided by May 31, 2024.**

- Booths will be assigned after the committee has reviewed all completed applications
- The festival will proceed rain or shine and there will be no refunds

Date	Open	Close
Friday, August 23	6:00pm	12:00am
Saturday, August 24	12:00pm	12:00am
Sunday, August 25	11:00am	5:00pm

- **Vendors must list all desired menu/food items, product being presented and/or sold, and any activities.**
- **No glass bottles allowed.**
- **There will be no parking available on the festival grounds and no vehicles (cars, trailers, etc.) behind booths.**
- **Supplies must be contained within the provided Booth/Tent: Storage of supplies behind booths is prohibited.**
- **All equipment e.g., tables, chairs, is to be provided by Vendor.**
- **Applicants will be contacted upon final decision, by June 21, 2024.**

FOOD Vendor Applicant:

- \$750 per space (Booth/Tent) due with application, in full, and includes the following:
 - 1 10x10 tent, lighting, water, and 1 20-amp @115v
 - \$25 for each additional 20-amp @115v needed, to be included upon payment
- Required Lake County Health Department Temporary Event Food Service Permit
 - It is the vendor's responsibility to obtain and carry this permit
 - Verification on festival grounds by the Health Department will occur by 5pm on August 23, 2024
- Required Certificate of Insurance in the amount of \$1,000,000 and **must** specify both **Village of Lindenhurst and Lindenfest, Inc.**, as additional insured for the dates of August 23, 2024 through August 25, 2024
- Booth selection will be determined upon review of all completed applications by the Lindenfest Committee
 - There will be no overlap in main menu food items with the exceptions of soda and water; potential overlap on side items will be decided by committee.
- The following **may not be sold** due to contract restrictions:
 - **Cotton Candy, Popcorn, Corn Dogs, Funnel Cakes, Snow Cones**
- No open-flame grills allowed

NON-FOOD Vendor Applicant (1 Vendor per booth allowed):

- \$275 per space (Booth/Tent) due with application, in full, and includes the following:
 - 1 10x10 tent and lighting
- Booth selection will be determined upon review of all completed applications by the Lindenfest Committee
- Required Certificate of Insurance in the amount of \$1,000,000 and **must** specify **Village of Lindenhurst and Lindenfest, Inc.**, as additional insured for the dates of August 23, 2024 through August 25, 2024

If you have any special needs or require additional information, please contact Michelle Hahnlein via email at lindenfestvendors@gmail.com

Lindenfest, Inc.
Hold Harmless Agreement

Business/Organization _____

Address _____

I, the undersigned, and my agents, apply to be a participant in Lindenfest. I/We, agree that, I/We, will follow all rules, regulations, and directives of Lindenfest, Inc. and the Village of Lindenhurst.

In consideration of the acceptance of my application, I for myself, my agents, my heirs, executors, and assigns, waive and release any and all claims for damages I or my agents may have against the Village of Lindenhurst, Lindenfest, Inc. or their agents, officers or members, for any and all injuries suffered by me or my agents during participation in Lindenfest.

Applicant Name (Please Print) _____

Signature of Applicant _____ **Date** _____